

Sean's Run Presented by First Niagara
Application for Donation from Sean's Run
Due Date: December 1, 2008

How to Apply: Applicants submit **just two (2) pages:**

Required Page 1.

LETTER OF APPLICATION – on letterhead of the applicant organization

Please provide the following information:

A. Information about the Applicant Organization

Name and Address:

Organization's Website Address:

Contact Person Name:

Contact Person's Postal Address:

Contact Person's E-mail address:

Contact Person's Phone Numbers: Day- Evening-

Date (approximate) of your proposed Preliminary Battle of the Belts:

Anticipated number of middle school-age participants in your Preliminary Battle:

Anticipated number of high school-age participants in your Preliminary Battle:

Anticipated number of youth to be registered and will participate in Sean's Run on April 26th:

B. Commitments

Please provide the following five (5) statements in your letter of application:

"We are applying for a \$500 donation from Sean's Run Presented by First Niagara. If selected to receive a donation we agree to produce our own Preliminary Battle of the Belts in March or April of 2009".

"If selected we agree to register and bring a group of youth to participate in the activities of Sean's Run, including a team to participate in the World Championship Battle of the Belts, at Chatham High School on Sunday, April 26, 2009."

"If selected we agree to arrive at Chatham High School by 10:30 AM on Sunday, April 26, 2009 to allow sufficient time for our group to pick up their bib numbers and goodies packets, sign in at the Battle of the Belts Registration Table and participate in the Opening Ceremony."

"If selected we will submit articles to our local newspapers about our Preliminary Battle of the Belts and indicate that we received funding from Sean's Run Presented by First Niagara."

“If selected we agree to send a brief final report, including copies of newspaper articles, by May 31, 2009, describing our Preliminary Battle of the Belts.”

C. Required Signatures

Please include the signatures of the following on the letter:

School Group: Advisor *and* School Principal

Community Based Youth Organization: Program Director

Required Page 2.

USE OF \$500 - briefly outline what items and expenses you will cover using the \$500 donation.

Sample Outline to Explain Use of \$500:

- 1. Awards to winning teams in our own Preliminary Battle of the Belts - \$50*
- 2. Custom designed T-shirts for participants coming to Sean's Run - \$100*
- 3. Sean's Run Entry Fees for 15 kids @ \$10 each - \$150*
- 4. Bus costs to bring teens to Sean's Run on April 27, 2008 - \$200 (note: the actual cost is \$375 and we raised money with a car wash to cover the balance)*

Selection of Winners

Priority will be given to groups that commit to involving the greatest number of participants in their Preliminary Battle of the Belts and those who plan to bring the greatest number of youth to participate in Sean's Run Presented by First Niagara. The Committee may award donations to a total of 20 organizations.

Reporting Requirements

By May 31, 2009, awardees are required to submit a brief report about project implementation and successes, along with newspaper articles about their Preliminary Battle of the Belts to: Mark D. French, Sean's Run, 96 Metz Road, Ghent, NY 12075.

How the Fund is Administered

The Sean's Run Fund is administered by the Berkshire Taconic Community Foundation, a 501(c) (3) public charity that serves as our fiscal agent providing tax-exempt status.

Questions? E-mail questions to MarkFrench@Fairpoint.net or call 518-392-5483.