



Application for Donation

Up to \$500 from Sean's Run

Due Date: **December 1, 2011**

How to Apply: Applicants submit **just two (2)** pages:

Required Page 1:

LETTER OF APPLICATION – on letterhead of the applicant organization

Please provide the following information:

A. Information about the Applicant Organization

Name and Address:

Organization's Website Address:

Contact Person Name:

Contact Person's Postal Address:

Contact Person's E-mail address:

Contact Person's Phone Numbers (Day and Evening):

Date (approximate) of your proposed Preliminary Battle of the Belts:

Anticipated number of middle school-age (grades 5 – 8) participants in your Preliminary Battle:

Anticipated number of high school-age participants in your Preliminary Battle:

Anticipated number of youth to be registered and will participate in Sean's Run on April 29, 2012:

B. Commitments

Please provide the following five (5) statements in your letter of application:

"We are applying for a donation in the amount of (insert amount not to exceed \$500) from Sean's Run Presented by First Niagara. If selected to receive a donation we agree to produce our own Preliminary Battle of the Belts in March or April of 2012".

"If selected we agree to submit individual registration forms and pay the \$10 per youth registration fee so our youth can participate in the activities of Sean's Run, including a team to participate in the World Championship Battle of the Belts, at Chatham High School on Sunday, April 28, 2012."

"If selected our youth *and* an adult advisor (or responsible parent) will arrive at Chatham High School by 10:00 AM on Sunday, April 29, 2012 to allow sufficient time for our group to pick up their Bib Numbers and goodies packets, sign in at the Battle of the Belts Registration Table and participate in the Opening Ceremony at 11:15 AM."

"If selected we will submit articles to our local newspapers about our Preliminary Battle of the Belts and indicate that we received funding from Sean's Run Presented by First Niagara."

"If selected we agree to send a brief final report, including copies of newspaper articles, by June 15, 2012, describing our Preliminary Battle of the Belts."

C. Required Signatures

Please include the signatures of the following on the letter:

School Group: Advisor *and* School Principal

Community Based Youth Organization: Program Director



Required Page 2.

USE OF DONATION up to \$500 - briefly outline what items and expenses you will cover using the up to \$500 donation.

Sample Outline to Explain Use of a \$500 donation request:

1. Awards to winning teams in our own Preliminary Battle of the Belts - \$50
 2. Custom designed T-shirts for participants coming to Sean's Run - \$100
 3. Sean's Run Entry Fees for 15 kids @ \$10 each - \$150
 4. Bus costs to bring teens to Sean's Run on April 27, 2008 - \$200
- (note: the actual cost is \$375 and we raised money with a car wash to cover the balance)

Submission Deadline is December 1st

Send 2 copies by U S Postal Service -- Deadline December 1st:

Mark D. French
Sean's Run
96 Metz Road
Ghent, NY 12075

or e-Mail documents by December 1st to:

(PDF file preferred) to MarkFrench@Fairpoint.net